## The ICFAI University, Sikkim



Date: 07/03/2022

## **SUPPLEMENTARY EXAMINATION MARCH 2022**

In continuation with the notice issued vide ref .No. IUS/Exam/11/22 dated 11.02.2022 regarding Supplementary Examination March 2022. The Examination Committee recommended after careful consideration of the representation made by the students and parents' fraternity of the Bhutanese Students and with the consequent approval by the Hon'ble Vice Chancellor has been decided to conduct the Supplementary Examination of the following named students (pass-out) through online mode.

Sl.N o	Name	Enrolment No.	Program	Batch	Date of Exam
1	Tandin Yangzom	18FMUCSKND09024	BCOM (Hons.)	2018-21	10.03.2022
2	Sonam Dendup	17FHUCSKN01009	ВНМ	2017-21	17.03.2022
3	Damcho Lhaden	17FHUCSKN01004	ВНМ	2017-21	17.03.2022
4	Phuntsho Tobgyal Dorjee	18FMUCSKND02004	BBA HTM	2018-21	10.03.2022 and 14.03.2022
5	Kinga Thinley	18FMUCSKND04006	B.SC CA	2018-21	09.03.2022
6	Tashi Yoezer Lhamo	18FMUCSKND06012	BA.ENG (Hons.)	2018-21	14.03.2022
7	Suchitra Rai	18FMUCSKND06009	BA.ENG (Hons.)	2018-21	11.03.2022

However, except the above named students, the supplementary examination will be offline, if the students fail to attend the same, they will be given a chance to reappear the same, next year as and when the University holds the Supplementary Examination and the University will waive the supplementary fees only for the Bhutanese National Students.

In the light of the above, the students are advised to read the guidelines and procedure carefully for appearing the Online Supplementary Examination March 2022



## GUIDELINES FOR APPEARING THE ONLINE SUPPLEMENTARY EXAMINATION MARCH 2022

- 1. Only the passes out Bhutanese students are eligible to appear for the Supplementary Examination March 2022 through online mode.
- 2. The details scheduled of the Supplementary Examination March 2022 will be as per notification issued earlier.
- 3. The modes and the parameter of the Supplementary Examination will be as follows

Modes of Examination	Parameter	Marks	
	Assignment Based	70	
Online	Viva	30	
	Total	100	

- 4. The Supplementary Examination shall be time bound and hence the timing of the Examination will be from 1:00 P.M to 3:30 P.M. Subsequently, as per the Supplementary Examination Schedule and on the day/date of the examination; the question papers of the concerned subject will be sent by the exam department at 12.55 P.M. Thereafter, the students need to email the hand written answer script scanned properly (in .pdf format only) to the exam department on or before 3.40 pm.
- 5. The viva will be conducted by the concerned faculty on the same date of the examination. The link of the viva will be shared by the concerned faculty at 3.20 P.M. Students are advised to be in the good connectivity area.
- 6. While sending an email to the exam department, students need to correctly mention their name, enrolment number, semester, subject title & program. The handwritten answer scripts need to be properly scanned in (.pdf format).
- 7. Once the assignment is received, it will be verified and an acknowledgement mail will be sent to the respective student.
- 8. For any reason, if the student fails to submit the hand written answer scripts on time, he/she will be guided in accordance with the Rule and Regulations of the Examination Department.
- 9. For record purpose, the students should preserve the hard copy of the hand written assignments for a minimum period of 4 months. The University may ask to courier/scan etc or physically submit the same, if required.
- 10. Any query with respect to the Supplementary Examination March 2022 should be emailed to the Examination Department at exams@iusikkim.edu.in

Rohit Rathi Dy. Registr