

Ref. No.IUS/GTK/RG/185

Date: 17/12/2021

**NOTIFICATION**

**SUPPLEMENTARY EXAMINATION FEBRUARY 2022**

The University is holding Supplementary Examination in the month of FEBRUARY 2022 for UG and PG Program.

<b>Start Date</b>	<b>20.12.2021</b>
<b>Submission Days</b>	Monday to Friday (10:00 AM TO 4:00 PM) [Lunch Break: 1:00 PM- 2:00 PM]
<b>LAST DATE OF SUBMISSION</b>	<b>07.01.2022</b>
<b>NO REQUESTS FOR SUPPLEMENTARY EXAMINATION WILL BE ACCEPTED AFTER 07.01.2021</b>	

**Note: Supplementary forms can be submitted both online (through mail) & offline**

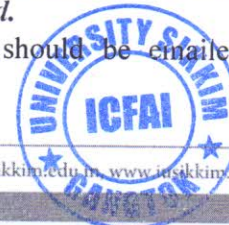
**GUIDELINES**

- The Supplementary Examination is both for the Graduating (Passing Out) Students as well as existing batches.
- The Graduating (Passing Out) Students can opt for both **ODD** and **EVEN** Semester courses.
- The **existing students** can opt for **ODD** Semester courses only.
- Before applying for Supplementary Examination, the students are strictly advised to check the courses being offered **CAREFULLY**. If in case, the courses are different, the student should inform the same to the Examination Department.
- The applicants are requested to fill the form as attached in **Annexure I** and submit it to the examination department online (through mail) or offline. The University shall not be held responsible for error in the filled forms.
- The requisite fees for improving the Grade [**D or E**] only and NC is Rs. 800/- and for RC is Rs. 3,000/-. Students are **NOT ALLOWED** to improve the Grade for Soft Skills, Management Thesis, Projects and Practical courses.
- Payment of supplementary examination fees needs to be deposited in the following bank account and share the deposit slip to [accounts@iusikkim.edu.in](mailto:accounts@iusikkim.edu.in) writing your Name, Enrolment No., Program and Batch.

**Account No. : 50200004990673**  
**IFS Code: HDFC0009399**  
**Branch: Tadong**

**Bank Name: HDFC Bank**  
**SWIFT Code: HDFCINBB**

- Applicants can pay the requisite fees through UPI/Bank Transfer/Debit or Credit Card. **Direct Cash deposit will not be accounted and shall be forfeited.**
- Any query with regard to the supplementary examination should be emailed to the Examination Department at [exams@iusikkim.edu.in](mailto:exams@iusikkim.edu.in)



APPLICATION FOR SUPPLEMENTARY EXAMINATION FOR UG & PG : FEBUARY 2022

To  
The Controller of Examination  
The ICFAI University, Sikkim  
Lower Sichey, Ranka Road,  
Gangtok, Sikkim

Name:.....  
Enrollment No:.....  
Program:.....  
Batch :.....  
E-Mail:.....  
Phone No :.....

Dear Sir,

I wish to exercise my option to write Supplementary Examination for the following courses:

Sl. No.	Course Code	Course Title	Semester	Existing Grade in Course
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

*I hereby declare that the information given in this form is true and correct to the best of my knowledge and belief. In case any information given in this application proves to be false or incorrect, I shall be responsible for the consequences and my application can be rejected.*

\_\_\_\_/\_\_\_\_/\_\_\_\_

Date:



Signature of the Student

**For office use only**

Received Rs. .... on dated....., Receipt No.:.....

Accounts Officer