

Ref No.: IUS/GTK/RG/355

Date: June 3, 2024


NOTICE

All the final year students are hereby informed to verify their personal details such as name, enrolment number, gender, father's name, DOB and address etc. for printing of Grade Sheet, Migration Certificate & Degree. A list is enclosed in the University Notice Board. In case of any error, please report immediately to the office of the Registrar with substantial documents on or before June 15, 2024.

Further, the students are required to collect & submit the duly filled **Caution Deposit Refund Application Form** enclosing a photocopy of either a cancelled cheque or bank pass book to the Sr. Accounts Officer on or before 28 June 2024.

Pl Note:

1. Only qualified students are eligible for CD amount.
2. If a student doesn't have a bank account, he/she can attach a cancelled cheque or copy of the bank passbook of his/her parents. The same information should be given in the CD refund Application Form along with an application letter.
3. The Caution Deposit amount will be refunded after due verification from the Examination Dept, Library & the Accounts Department. Any dues arising on the account of fee due, non-return of library books etc shall be adjusted with the Caution Deposit amount and the balance will be refunded to the students in their bank account only.
4. The Degree or the Certificates will not be issued to the students if the due amount exceeds the CD refund amount.
5. Caution Deposit Refund will be processed in the month of August/September 2024.


Dr. Rohit Rathi
Registrar

