

EXAMINATION DEPARTMENT

NOTICE

SUPPLEMENTARY EXAMINATION JUNE 2024

The University is holding Supplementary Examination in the month of June 2024 for UG & PG Program.

Submission of Forms through Online Mode only

START DATE	01.05.2024
SUBMISSION DAYS	Monday to Friday (10am to 3.30pm) Break time-1:15pm -2.00pm
LAST DATE OF SUBMISSION	10.05.2024
<u>NO REQUEST FOR SUPPLEMENTARY EXAMINATION WILL BE ACCEPTED AFTER 10.05.2024</u>	

DETAILED GUIDELINES

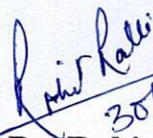
- The Supplementary Examination is for the Pass out & Current batch students.
- The University **WILL NOT** hold any Special Supplementary Examination for **PASS OUT STUDENTS.**
- The **Graduating/Pass out Students** can opt for both **ODD and EVEN** Semester courses.
- The **Current batch students can opt for EVEN Semester** courses only.



The ICFAI University, Sikkim



- The students with 'NC' in project and/ dissertation needs to send/submit an application to Dean Office at dean@iusikkim.edu.in and need the final approval from the office of the Registrar.
- Before applying for Supplementary Examination, the students are advised to check the courses being offered **CAREFULLY**. If in case, the courses are different, the student should inform the same to the Examination Department.
- Students are strictly advised to check their grade sheets before applying for the supplementary examination.
- The University shall not be held responsible for error in subject, semester, grade etc.
- The requisite fees for improving the **Grade [D or E] only** and **NC is Rs 800/-** and for **RC is Rs 3,000/-**. Students are NOT ALLOWED to improve the Grade of Soft Skills-II.
- It is **COMPULSORY** to opt for Supplementary Examination for **NC** and **RC** cases.
- The Supplementary form is attached with this notice. Before paying the requisite fees for writing supplementary examinations, the students need to get the application form verified and approved from the Examination Department (Online (through email)/Offline(physically))
- Any query with regard to the supplementary examination should be emailed to the Examination Department at exams@iusikkim.edu.in


30/05/24
Dr. Rohit Rathi
Registrar



The ICFAI University, Sikkim



APPLICATION FOR THE SUPPLEMENTARY EXAMINATION FOR UG & PG: JUNE 2024

PAYMENT/TRANSACTION DETAILS:

Name: Enrollment No..... Program Batch E-mail Phone No

To
 The Examination Coordinator
 The ICFAI University, Sikkim

Dear Sir,

I wish to exercise my option to write Supplementary Examination for the following course:

SL NO.	COURSE CODE	COURSE TITLE	SEMESTER	EXISTING GRADE IN COURSE

I am aware of the rules governing the Minimum Academic Requirements and would abide by them.

Date :

Signature of the student

For office use only

Amount:.....

Signature