

Ref. No.: IUS/GTK/RG/710

Date: 18/09/2026

SPECIAL EXAMINATION OCTOBER 2026

The University shall hold a Special Examination in the month of October 2026 for Undergraduate and Postgraduate programs.

Submission of Forms through Online Mode only

START DATE	21.09.2026
LAST DATE OF SUBMISSION	02.10.2026
<u>NO REQUEST FOR SPECIAL EXAMINATION WILL BE ACCEPTED ON OR AFTER 02.10.2026</u>	

DETAILED GUIDELINES:

1. The Special Examination is applicable to **Graduating/Pass-out students** only.
2. Pass-out students may opt for courses for both Odd and Even Semesters.
3. Students are strictly advised to check their Grade Sheets carefully before submitting the Special Examination application.
4. The requisite fee for improving D or E grades and NC is Rs. 1,000/- per subject. The fee for RC is Rs. 3,000/- per subject.
5. Students are not permitted to improve the grades of Soft Skills I and Soft Skills II or Continuous Evaluation Paper.
6. The Special Examination Form and instructions for online application are enclosed as Annexure. Before paying the requisite examination fee, students must get their application form verified and approved by the Examination Department through email.
7. The Special Examination fee must be paid only through the University website only.
8. For any queries related to the Special Examination, students may contact the Examination Department at exams@iusikkim.edu.in
9. The Special Examination is scheduled to commence from 27th October 2026 from 2 pm to 5 pm.


Dr. Rohit Rathi
Registrar



APPLICATION FOR THE SPECIAL EXAMINATION FOR UG & PG: October 2026

PAYMENT/TRANSACTION DETAILS:

.....
.....

Name:

Enrollment No.....

Program

Batch

E-mail

Mobile No

To

The Examination Coordinator

The ICFAI University, Sikkim

Dear Sir,

I wish to exercise my option to write the Special Examination for the following course:

SL NO.	COURSE CODE	COURSE TITLE	SEMESTER	EXISTING GRADE IN COURSE

I am aware of the rules governing the Minimum Academic Requirements and would abide by them.

Date:

Signature of the student

For office use only

Amount:.....

Signature

INSTRUCTIONS FOR STUDENTS TO APPLY ONLINE

Steps to apply online for the Special Examination

1. Take a printout of the Special Examination Form.
2. Fill the form correctly and completely.
3. Send the scanned copy of the filled-in form to the Examination Department for verification and approval at *exams@iusikkim.edu.in*
4. After receiving approval from the Examination Department, proceed to make the required payment.
5. Your form submission will be completed only after the payment has been successfully made.