

EXAMINATION DEPARTMENT

NOTICE

SUPPLEMENTARY EXAMINATION JANUARY 2025

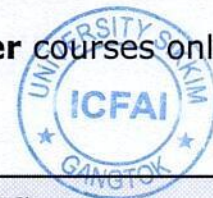
The University is holding Supplementary Examination in the month of January 2025 for UG & PG Program.

Submission of Forms through Online and/or Offline Mode:

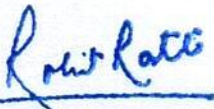
START DATE	04.12.2024
SUBMISSION DAYS	Monday to Friday (10am to 3.30pm) Break time-1:15pm -2.00pm
LAST DATE OF SUBMISSION	14.12.2024
<u>NO REQUEST FOR SUPPLEMENTARY EXAMINATION WILL BE ACCEPTED AFTER 14.12.2024</u>	

DETAILED GUIDELINES

- The Supplementary Examination will be conducted from 13 -23 January 2025
- The Supplementary Examination is for the Graduating, Pass out & Current batch students.
- The University **WILL NOT** hold any Special Supplementary Examination for **PASS OUT STUDENTS.**
- The **Graduating Students can opt for ODD Semester** courses only.
- **Pass out Students** can opt for both **ODD and EVEN** Semester courses.
- The **Current batch students can opt for ODD Semester** courses only.



- The students can apply for a maximum of ONLY 4 subjects appearing in the supplementary examination.
- The students with 'NC'in project and/ dissertation needs to send/submit an application to dean office at deaniusikkim.edu.in and also need to meet dean.
- Before applying for Supplementary Examination, the students are advised to check the courses being offered **CAREFULLY**. If in case, the courses are different, the student should inform the same to the Examination Department.
- Students are strictly advised to check their grade sheets before applying for the supplementary examination.
- The University shall not be held responsible for error in subject, semester, grade etc.
- The requisite fees for improving the **Grade [D or E] only** and **NC is Rs 1000/-** and for **RC is Rs 3,000/-**. Students are NOT ALLOWED to improve the Grade of Soft Skills-II.
- It is **COMPULSORY** to opt for Supplementary Examination for **NC** and **RC** cases.
- The Supplementary form is attached with this notice. Before paying the requisite fees for writing supplementary examinations, the students need to get the application form verified and approved from the Examination Department(Online (through email)/Offline(physically))
- The **Current Batch Students** should deposit the supplementary examination fees **through the University website only**.
- The **Passout Students** should deposit the supplementary examination fees **to the account section of the University in person**.
- Any query with regard to the supplementary examination should be emailed to the Examination Department at exams@iusikkim.edu.in



Dr. Rohit Rathi
Registrar



APPLICATION FOR THE SUPPLEMENTARY EXAMINATION FOR UG & PG: JANUARY 2025

PAYMENT/TRANSACTION DETAILS:

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Name:

Enrollment No.....

Program

Batch

E-mail

Phone No

To
The Examination Coordinator
The ICFAI University, Sikkim

Dear Sir,

I wish to exercise my option to write Supplementary Examination for the following course:

SL NO.	COURSE CODE	COURSE TITLE	SEMESTER	EXISTING GRADE IN COURSE

I am aware of the rules governing the Minimum Academic Requirements and would abide by them.

Date : _____ Signature of the student _____

For office use only

Amount:.....



Signature